



FINANCIAL STATEMENT PREPARATION

STEP 1: Print a profit & loss statement and balance sheet for a month ending within the last three calendar months from your company's accounting system and deliver it to your accountant, tax preparation service, bookkeeping service or similar independent organization capable of preparing a financial statement;

STEP 2: Request the preparer to take your information and prepare a financial statement on its letterhead, and provide a cover letter stating that the financial statement was prepared by them;

STEP 3: Submit the prepared financial statement with your dealer enrollment to Service Finance Company, LLC.

*** The statements do NOT need to be compiled, audited or reviewed as long as they are prepared by an independent third party.**

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